

Sample Letter of Recommendation

I am writing to recommend that Nurse [firstname lastname] be awarded student loan forgiveness from the Minnesota Department of Health Loan Forgiveness for Healthcare Professionals program. I have been her [supervisor/charge nurse/professor] at Hospital [XYZ] for the last [number of] years, and she is an outstanding nurse. She is passionate about providing the best care she can for her patients. She is also an exceptional resource for the newer nurses on the unit, helping them become more confident and giving advice when needed.

[Name] is also a lifelong learner, always looking for new information about the best practices for caring for the patient population we serve. Whenever she comes upon a new challenge, she works to learn as much as she can so she can provide the best care possible. She seeks out additional continuing education regularly in order to improve her expertise in her specialty.

[Name] is one of the hardest working nurses I've supervised. She manages to be thorough and detailed in all her work, yet never misses the opportunity to make a patient feel heard and understood. She is an excellent nurse and an asset to our hospital. Thank you for considering her for the loan forgiveness program. Please reach out to me if I may provide any more information or if you have questions.

Sincerely,

[name and signature]

[Position]

[Name of hospital]