

Vacation Scheduling

Article 31(C)

The number of RN vacations to be based on this formula:

~~0.5 FTE total caregiver vacation can be granted for every seven (7) caregiver FTEs regularly scheduled.~~

- ~~1. Determine number of caregiver FTEs~~
- ~~2. Divide by 14~~
- ~~3. To determine RN slots, multiply by the percentage of RN staff~~

Example:

- ~~1. A unit has 40 caregiver FTEs~~
- ~~2. $40/14 = 2.86$ FTEs~~
- ~~3. $2.86 \times .7 = 2$ RN FTE vacations can be granted~~

1. Determine the number of productive RN FTEs
2. Divide by 14 (days in a pay period)
3. Multiply by 80 (hours in 1.00 FTE in a pay period)

Example:

Unit has 24.5 productive RN FTEs / 14 = 1.75
 $1.75 * 80 = 140$ hours per pay period

This formula would need to be evaluated for applicability to each fixed staff unit.
