



Minnesota Nurses Association
345 Randolph Avenue #200, St. Paul, MN 55102
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MNA BOARD OF DIRECTORS POLICY **LABOR EDUCATION SCHOLARSHIP GUIDELINES**

Purpose

The MNA Labor Education Scholarship Program was created to help Registered Nurses seek further education in the field of Labor Studies/Labor Relations.

The MNA Labor Education Scholarship may be used for:

- Coursework for a certificate in Labor Studies/Labor Relations
- Credit coursework for a Bachelor's Degree in Labor Studies/Labor Relations
- Credit coursework for a Master's Degree in Labor Studies/Labor Relations

Criteria

Required:

- Must be a MNA member in good standing (collective bargaining or collective-bargaining eligible)
- Verification of acceptance into a labor-oriented school/program must be provided

Recommended:

- At least one year of active service to the bargaining unit and/or state organization

Restrictions:

- If you are a member of the Collective Bargaining Committee and wish to apply, you must recuse yourself from making a decision on your own application.

Required Materials

1. Completed and signed Application Form (including a brief description of the applicant's current participation in his/her bargaining unit or state organization and a brief Statement of Purpose describing the applicant's union leadership goals).
2. Signed recommendation letter from someone in the bargaining unit or state leadership of your Association.
3. Materials (description, brochure, flyer) of the school/program you wish to attend.
4. Upon completion of the program, scholarship recipients must submit a "Final Report" reviewing the program she/he attended. The final report must also include verification of completion. (A certificate of completion or a copy of final grades are acceptable forms of verification.) All monies disbursed through this program must be returned to MNA if the coursework is not completed.

Deadlines

Applications received by January 31 will be reviewed by the Collective Bargaining Committee. Applications received after January 31 will be reviewed and funded on a first-come, first-served basis.

The official Call for Applications will be made to members in the post-convention edition of the *Accent* and through any of MNA's other electronic channels deemed appropriate.

The MNA Labor Scholarship recipients will be announced at the Honors and Awards Banquet held during MNA's Convention.

Renewal Policy

Members who are awarded the scholarship may reapply in subsequent years by completing all of the application materials.

Award Disbursement

All monetary awards will be dispersed by MNA directly to the school/university upon the receipt of an appropriate invoice.

A total of \$5000 in scholarships may be awarded annually and may be awarded to one individual or divided among applicants. If the cost is less than \$5000, the amount awarded will equal the cost of the program. The MNA Labor Education Scholarship may be used for tuition at a labor-oriented education program only. It may not be used for books or travel expenses.

Contact Information

Send all invoices and application materials to:

Minnesota Nurses Association
345 Randolph Avenue #200
St. Paul, MN 55102

Approved by the E and GW Commission May 10, 2006

Revised by the E and GW Commission April 28, 2011

Adopted by the MNA Board of Directors, September 17, 2014